



**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
INTRADEPARTMENTAL CORRESPONDENCE**

☐ REFERRED FOR ACTION
☐ ANSWER FOR MY SIGNATURE
☐ FOR FILE
☐ FOR YOUR INFORMATION
☐ FOR SIGNATURE
☐ RETURN TO ME
☐ PLEASE SEE ME
☐ PLEASE TELEPHONE ME
☐ FOR APPROVAL
☐ PLEASE ADVISE ME

(225) 237-12* FAX NO. (225) 237-1390

MEMORANDUM

TO: MR. LLOYD P. SCALLAN
 DOTD APPRAISAL DIVISION CHIEF

FROM: *

PROPERTY MANAGEMENT AGENT

DATE: November 30, 2000

SUBJECT: *

The Department is preparing to sell the referenced property.

We request that an appraisal report(s) be prepared and forwarded to this office.

Attached please find a map showing the area in question.

Please make all charges to the Function 820 (General Fund), or if charges are coded to the project, please use Ident. Code 90, or 70 if Federal participating.

If a fee appraiser is contracted to perform this appraisal, please advise this office of the cost of same.

If further information is needed, please advise.

/

Attachments

cc: Mrs. Jeanie Broders

AN EQUAL OPPORTUNITY EMPLOYER
A DRUG-FREE WORKPLACE

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE